

# REQUEST FOR PURCHASE IN EXCESS OF \$20,000/CHANGE ORDER



**To:** Mayor and Council

**Agenda Item #:** IV.E.

**From:** Ann Kattreh  
Parks & Recreation Director

**The Recommended Bid is**

☒ Within Budget

☐ Not Within Budget

**Date:** March 4, 2014

**Subject:** Request for Purchase – Toro 3500 Mower, Braemar Golf Course

**Date Bid Opened or Quote Received:**  
2/10/14

**Bid or Expiration Date:**  
3/15/14

**Company:**  
MTI Distributing

**Amount of Quote or Bid:**  
\$25,073.18

**Recommended Quote or Bid:**  
MTI Distributing

## General Information:

This request for purchase is for a Toro 3500-D rough mower. This model is a unique design that uses a rotary style deck that allows us to cut uneven turf grasses without scalping. The width of the cut is 68" and it can mow 3.5 acres per hour. The golf course owns three similar machines in this size used often on the Braemar Golf Course to mow the areas of rough around the greens and tees. This is a critical piece of equipment for the course. The mower will be purchased through National Intergovernmental Purchasing Alliance Company (National IPA) which is a nationwide purchasing cooperative designed to be a procurement resource for local and state government agencies, school districts, and non-profits. National IPA's agreement does not require any formal contract and has been reviewed by Roger Knutson, City Attorney.

Price breakdown:

|                             |                    |
|-----------------------------|--------------------|
| (1) Toro 3500-D rough mower | \$29,460.29        |
| Trade 2009 Toro rough mower | -\$6,000.00        |
| Sales Tax                   | <u>\$1,612.89</u>  |
| <b>Total</b>                | <b>\$25,073.18</b> |

The 2014 budget for maintenance equipment replacement for golf operations is \$155,000.